



**NEWCOMER
LEGAL CLINIC**

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**Lakehead
UNIVERSITY**

BORA LASKIN
Faculty of
Law

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Case Workers: Summer Position 2023

The Newcomer Legal Clinic is excited to welcome two (2) Bora Laskin Faculty of Law students to work as Case Workers for fifteen (15) weeks over the summer of 2023.

The Clinic is a project funded by The Law Foundation of Ontario, and developed in partnership between the Thunder Bay Multicultural Association and the Bora Laskin Faculty of Law at Lakehead University. The goal of the clinic is to fill an access-to-justice gap in Northwestern Ontario by offering free immigration and refugee legal services, information, and referrals in our region.

Employment Terms

Job term: Full time (35 hours per week), 15-week contract

Start date: Monday, May 8th, 2023

Wage: \$20.00 per hour

Location: Please note this position requires to be in person at The Newcomer Legal Clinic. The office is located on the third floor of the Bora Laskin Faculty of Law building, 401 Red River Road, Thunder Bay, Ontario.

Deadline to apply: January 27th at 5pm

Responsibilities

The Newcomer Legal Clinic's Case Worker role will be a mix of client work and events. The successful candidate will support the delivery of legal services and public legal education over the summer months. It is an exciting opportunity for law students to learn about immigration and refugee law while developing the skills they will need to succeed in practice.

The Case Workers will be given a range of responsibilities related to serving the legal needs of migrants and refugees, raising awareness about legal issues affecting newcomers in Northwestern Ontario, and developing the Clinic's programs. For example:

Legal needs of migrants and refugees: Under the direct supervision of the Clinic lawyer, the Case Workers will work on various aspects of legal files, including screening applicants, providing summary advice, legal research, preparing immigration applications, and communicating with applicants and clients. Students will be trained on substantive immigration and refugee legal issues, file management practices, time management, and legal ethics. Students will also be trained on client service, including trauma-informed practices, working with translators and interpreters, anti-racism, and cultural competence.



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Public legal education: Under the direct supervision of the Clinic lawyer, the Case Workers will be responsible for preparing and delivering Public Legal Education presentations concerning legal issues most relevant to migrant populations, employers, and service-providers in Northwestern Ontario.

This is an exciting opportunity to learn about immigration and refugee legal issues in Northwestern Ontario, managing a law practice, and serving diverse clients, while contributing to providing access to justice for an underserved population.

Qualifications

Preference will be given to 2L students at the Bora Laskin Faculty of Law. We will ask that you commit to taking the Newcomer Legal Clinic course in the Fall or Winter semester (whichever semester you are not doing placement). A demonstrated interest in immigration, refugee, or international law and practising in the North will be an asset.

Consider applying for this position if you are passionate about access to justice, interested in immigration and refugee law or administrative law, and keen to serve the community. You will excel in this position if you are organized, if you take ownership over your work, if you are comfortable working both collaboratively and independently, if you enjoy meeting with and serving people from diverse backgrounds, and if you strive for excellence in your work. No previous experience working at a law firm or legal clinic is necessary. We will provide you with training, mentorship, and supervision and a supportive environment in which to develop your skills.

The Clinic is committed to creating a diverse and inclusive environment and encourages applications from all qualified individuals, including women, racialized persons, Indigenous people, persons with disabilities, and other equity-seeking groups.

How to Apply

Please complete the application form available at the following link:

<https://forms.gle/kMq3wZVeqaEpcqZZA>

We will begin reviewing applications immediately and will continue until all positions are filled. If you have any questions about the positions, please contact Jennifer Dagsvik at jdagsvik@lakeheadu.ca or 807-346-7800. We look forward to working with you!

Information Session

Please join us for an information session on Tuesday, January 24th at 12:30pm in PA3008. A pizza lunch will be provided. We will share more insight into these positions, our clinic, and answer any questions you have. Please RSVP if possible for the information session for our lunch order: <https://forms.gle/wrjc4GVhhWj2UzxU9>